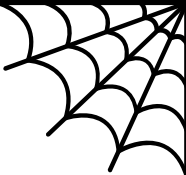
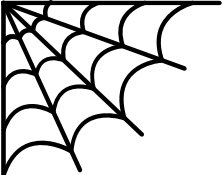




MES ASMABI  
COLLEGE  
**Grievance  
Redressal Policy**

**Affiliated to  
University of Calicut**



The college adheres chiefly to the anti-ragging and criminal laws of the state and central government for the legitimate complaint redressal mechanism, while we adopted norms from international standards for ensuring proper redressal and counselling to the students. We ensure gender equity and gender sensitivity in the institution, and the rights of the underprivileged, minorities, including economically weaker sections, the differently abled, and victims. We have serious concerns about the mental health of our students and staff and take care of minor but important concerns about verbal bullying inside the campus.

The college has adopted multitier and multiple door options for students for an effective and methodical mechanism for the redressal of students' grievances. This cell functions as a platform for the students to make their complaints without fear of being victimised and they are assured that their complaints are heard and appropriate action taken which instils confidence in them.

This allowing students to address internal evaluation concerns at five levels: course teacher, tutor, Head of Department, and Principal. External assessment issues can be resolved through a three-tier process, including department, grievance redressal cell, college principal, and university. Such a mechanism helps the college to be aware of the flaws and defects in the policies and functioning of the college and to improve itself. The student can approach the class tutor in case of a grievance for first level, then the Head of the Department, or they can approach any faculties in charge of cells or clubs if the grievance is related to it. If the student feels that his grievance is not properly addressed, he/she may approach grievance committee or the vice principal or the principal.

Once such a complaint is received, the principal will forward it to the grievance cell. Complaints can also be filed online at [grievancecellasmabicollege@gmail.com](mailto:grievancecellasmabicollege@gmail.com). The College Grievance Redressal Committee has been modified as per University Grants Commission (Grievance Redressal of Students) Regulations. The committee consists of the following members.

1. Principal-Chairman
2. Two Senior Faculty Members

The Committee reconstituted as per new UGC regulations 2023

